

## **SOUTH NARRABEEN SLSC**

### **BY- LAW**

#### **NO. 6**

**ISSUE:** Rules of debate at General Meetings

**COMMENCED:** 14/03/2017

**LAST UPDATED:** 13/06/2017

#### **PROVISIONS:**

1. The Committee of South Narrabeen SLSC will make the Annual Report available to all members (in either soft or hard copy) at least one (1) week before the Annual General Meeting.
2. Any member desiring to speak shall stand up and address the Chairperson respectfully.
3. No member may speak more than once to a question, except in explanation or reply.
4. Any member of South Narrabeen SLSC who is entitled to cast a vote at a General Meeting (as per the Constitution section 11. Members 11.1 Categories of Members) may only submit written questions to the Director of Administration by 5pm the Wednesday before the scheduled meeting under this section if the question is relevant to:
  - the content of the Annual Report to be considered at the AGM; or
  - the conduct of the audit of the annual financial report to be considered at the AGM
  - the content of the Agenda at the General Meeting
5. A member, who formally seconds a motion of amendment, may address the meeting in support at a subsequent stage of the debate.
6. A reply shall be allowed only to a member who has moved a substantive motion.
7. No member shall use offensive or unbecoming words.
8. No member may use derogatory or offence words about another members.
9. No speaker shall digress from the subject under discussion, and impung improper motives and all personal reflections on members shall be deemed disorderly.
10. Whenever the Chairperson rises during debate, the member speaking shall sit down.
11. No member shall interrupt another member while speaking, except on a point of order.

12. Any member during the debate may raise the point of order, when the member then speaking shall sit down until the point of order has been decided. The member rising to a point of order shall state concisely the point, and the Chairperson without further discussion shall give his ruling.
13. It shall be competent for any member to move a motion of dissent from the Chairperson's ruling. The mover of the motion of dissent shall concisely state the point. The seconder and the Chairperson only may speak to the motion.
14. A member may move the adjournment of debate. If the motion is resolved in the negative, the mover shall not be allowed to again speak on the question under debate. If the motion is resolved in the affirmative, the mover shall have the right of resuming. No member shall move the adjournment at the end of his speech.
15. At any time during the debate, any member may without motive move "that the question now be put" and such motion being duly seconded, shall then be put without debate. If carried, the question shall be put to the vote; if lost, the debate shall proceed.
16. An amendment may be moved on any original motion. The Chairperson shall first put the amendment to the meeting and if carried, it shall be declared to embody the decision of the meeting superseding the motion. When an amendment has been decided, a further amendment may be moved, which, if carried, shall in turn supersede the motion. If there be no amendment, the original motion shall be put after the mover has replied.
17. The Chairperson shall refuse to receive any amendment which is a direct negative.
18. Voting shall be by voices, or show of hands at the request of any member.
19. If a secret ballot is demanded at any meeting by any member present thereat, it shall be taken upon such conditions as the Chairperson of such meeting directs.
20. The Chairperson may appoint scrutineers to assist him/her in counting a vote by show of hands or division, or at a secret ballot.
21. The mover of an original motion must obtain the consent of his seconder and the approval of the meeting before making any alterations to the wording of his motion.
22. An amendment having been moved, it shall not be competent to move any further amendment but notice may be given of intention to move such further amendment when the previous amendment has been disposed of. Only one amendment can be considered at the one time.
23. No member shall be entitled to be nominated for, or hold office at any meeting of the Club unless his/her subscription and membership form has been completed for the coming season and/or outstanding debts for the then prior season have been paid.

13/06/2017 Item 4 amended date and time of when questions need to be submitted. Item 23 amended to take out 'vote'